



Activities & Wellbeing Coordinator

37.5 hours per week (with some weekend/evening work)

We can be flexible with the hours (as long as minimum 33 hours per week)

£11.67 per hour

Are you looking to make a difference and bring positive change in people's lives?

This is an exciting opportunity to join The Whiteley Homes Trust Wellbeing and Care Team at our modern 30 bed Eliza Palmer Hub nursing home. The Activities & Wellbeing Coordinator will lead, organise and co-ordinate resident activities to enhance daily life and maximise independence, physical, social, spiritual and psychological wellbeing.

We are a charity that manages Whiteley Village retirement community, founded over a hundred years ago in Walton on Thames, Surrey, and the Village located in 225 acres of beautiful grounds and is a very special place to live and work.

About the role: We are looking for an enthusiastic professional who is able to work in a flexible, intelligent and creative way. A self-starter who will be able to promote the caring reputation of the Whiteley Homes Trust by ensuring all nursing home residents are encouraged, have access to and can participate at their will in a varied programme and range of activities. You will be able to create stimulating and interesting weekly and monthly activity timetables and keep care home residents and their relatives informed of upcoming sessions and events, including both group sessions and 1-1 activities.

About you: Ideally you will have experience in a similar role. You will need excellent communication, interpersonal and organisational skills, the ability to lead and delegate, diplomacy and professionalism. Good IT skills are also required for this role.

The role may suit someone with a care background looking to change direction but remain within a care environment.

What we offer: With an excellent working environment the Trust offers a wide variety of staff benefits, including life assurance, pension, generous holiday allowance, free parking, Blue Light Card & great training and development opportunities.

An Enhanced DBS check and the right to work in the UK will be required for this role.

We are committed to equal employment opportunity regardless of race, religion or belief, ethnic or national origin, disability, age, marital or civil partnership status, pregnancy or maternity, sex, sexual orientation or gender identity or gender reassignment.

The Whiteley Homes Trust is committed to safeguarding and promoting the welfare of vulnerable adults and expects all staff and volunteers to share this commitment.

If you require any adjustments for the application process or interview stage, please contact us and we will be happy to discuss this with you.

We review applications as they are received, so early submissions are highly encouraged. We reserve the right to close this advert once sufficient applications have been screened and progressed.

For more details or to send your CV email

jobs@whiteleyvillage.org.uk

Alternatively, call Sanni on 01932 550745 or Sue on 01932 825804